



Sapura Industrial Berhad

Registration No.: 197401000510 (17547-W)

ADMINISTRATIVE GUIDE 50TH ANNUAL GENERAL MEETING

Day, Date : Tuesday, 16 June 2026
Time : 11.00 a.m
Meeting Venue : Melur Room, Level 3, Bangi Resort Hotel, Off Persiaran Bandar,
43650 Bandar Baru Bangi, Selangor, Malaysia
Mode of Meeting : Physical Annual General Meeting

APPOINTMENT OF PROXY

Only members whose names appear in the Record of Depositors of Sapura Industrial Berhad ("the Company") as at **Monday, 8 June 2026** shall be entitled to participate and vote at the Annual General Meeting ("AGM") or appoint a proxy(ies) and/or the Chairman of the Meeting to attend and vote on his/her behalf.

Shareholders who appoint proxy(ies) to participate in the 50th AGM must ensure that the duly executed proxy forms are deposited, either in a hard copy form or by electronic means to the Share Registrar no later than **Sunday, 14 June 2026 at 11:00 a.m.**

The appointment of a proxy may be made in a hard copy form or by electronic means in the following manner: -

(i) In hard copy form

In the case of an appointment made in hard copy form, the proxy form must be deposited with the Share Registrar, Tricor Investor & Issuing House Services Sdn. Bhd. ("Tricor"), at Unit 32-01, Level 32, Tower A, Vertical Business Suite, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur, Malaysia or alternatively, Tricor Drop-in Box located at Unit G-3, Ground Floor, Vertical Podium, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur, Malaysia.

(ii) By electronic form

The proxy form can be electronically lodged with the Vistra Share Registry and IPO (MY) Portal ("The Portal") via <https://srmy.vistra.com>. Kindly refer to procedures below for electronic lodgement of proxy form.

Procedure	Action
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(i) Steps for Individual Shareholder

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| (a) Register as a User at The Portal | <ol style="list-style-type: none">1. Visit the website at https://srmy.vistra.com.2. Click "Register" and select "Individual Holder" and complete the New User Registration Form.3. For guidance, you may refer to the tutorial guide available on the homepage.4. Once registration is completed, you will receive an email notification to verify your registered email address.5. After verification, your registration will be reviewed and approved within one (1) working day. A confirmation email will be sent once approved.6. Once you receive the confirmation, activate your account by creating your password.7. If you are an existing user with The Portal or our TIIH Online portal previously, you are not required to register again. |
| (b) Proceed with submission of Form of Proxy | <ol style="list-style-type: none">1. After the release of the Notice of Meeting by the Company, login with your email address and password.2. Select the corporate event: "SAPURA INDUSTRIAL BERHAD 50TH AGM"3. Navigate to the 3 dots at the end of the corporate event and choose "SUBMISSION OF PROXY FORM".4. Read and agree to the Terms and Conditions and confirm the Declaration.5. Indicate the total number of shares assigned to your proxy(s) to vote on your behalf.6. Appoint your proxy(ies) and insert the required details of your proxy(ies) or appoint the Chairman as your proxy.7. Indicate your voting instructions - FOR or AGAINST or ABSTAIN.8. Print the proxy form for your record. |

(ii) Steps for Corporation or Institutional Shareholders

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| (a) Register as a User at The Portal | <ol style="list-style-type: none">1. Visit the website at https://srmy.vistra.com.2. Click "Register" and select "Representative of Corporate Holder" and complete the New User Registration Form.3. Complete the registration form with your personal details.4. Once registration is completed, you will receive an email notification to verify your registered email address.5. After verification, your registration will be reviewed and approval within two (2) working days. A confirmation email will be sent once approved.6. Once you receive the confirmation, activate your account by creating your password. |
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Note: The representative of a corporation or institutional shareholder must register as a user in accordance with the above steps before he/she can subscribe to this corporate holder electronic proxy submission. Please contact Tricor if you need clarifications on the user registration.

Procedure	Action
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(ii) Steps for Steps for Corporation or Institutional Shareholders

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| (b) Proceed with submission of proxy form | <ol style="list-style-type: none"> 1. Login to https://srmy.vistra.com with your email address and password. 2. Select the corporate event: "SAPURA INDUSTRIAL BERHAD 50TH AGM" 3. Navigate to the icon ">" at the end of the corporate event. 4. Read and agree to the Terms and Conditions and confirm the Declaration. 5. Select the corporate holder's name. 6. Proceed to download the submission file. 7. Prepare the file for the appointment of proxy(ies) by inserting the required data. 8. Proceed to upload the duly completed proxy appointment file. 9. Select "Confirm" to complete your submission. 10. Print the confirmation report of your submission for your record. |
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VOTING PROCEDURE

1. Pursuant to Paragraph 8.29A(1) of the Main Market Listing Requirements of Bursa Malaysia Securities Berhad, all resolutions as set out in the Notice of 50th AGM will be put to vote by poll.
2. The Company has appointed Tricor as Poll Administrator to conduct poll by way of electronic voting ("E-voting") and KMZ & Co. as scrutineers to verify the poll results.
3. E-voting for each of the resolutions as set out in the Notice of 50th AGM will take place only upon the conclusion of the deliberations of all the businesses transacted at the 50th AGM. The registration for attendance will be closed to facilitate commencement of the poll.
4. All attendees at the Meeting will be briefed and guided by the Poll Administrator before the commencement of the voting process.
5. Upon completion of the voting session for the 50th AGM, the Scrutineers will verify the poll results and to be followed by the Chairman's declaration whether the resolutions are duly passed.

ENQUIRY

If you have any enquiries on the above, please contact the following persons during office hours on Mondays to Fridays from 9:00 a.m. to 5:30 p.m. (except on public holidays): -

Tricor Investor & Issuing House Services Sdn. Bhd.

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| General Line | : | +603-2783 9299 |
| Email | : | is.enquiry@vistra.com |
| Contact persons | | |
| Mohammad Khairudin | : | +603-2783 7973 (Mohamad.Khairudin@vistra.com) |
| Nurul Ainee | : | +603-2783 9265 (Nurul.Ainee@vistra.com) |